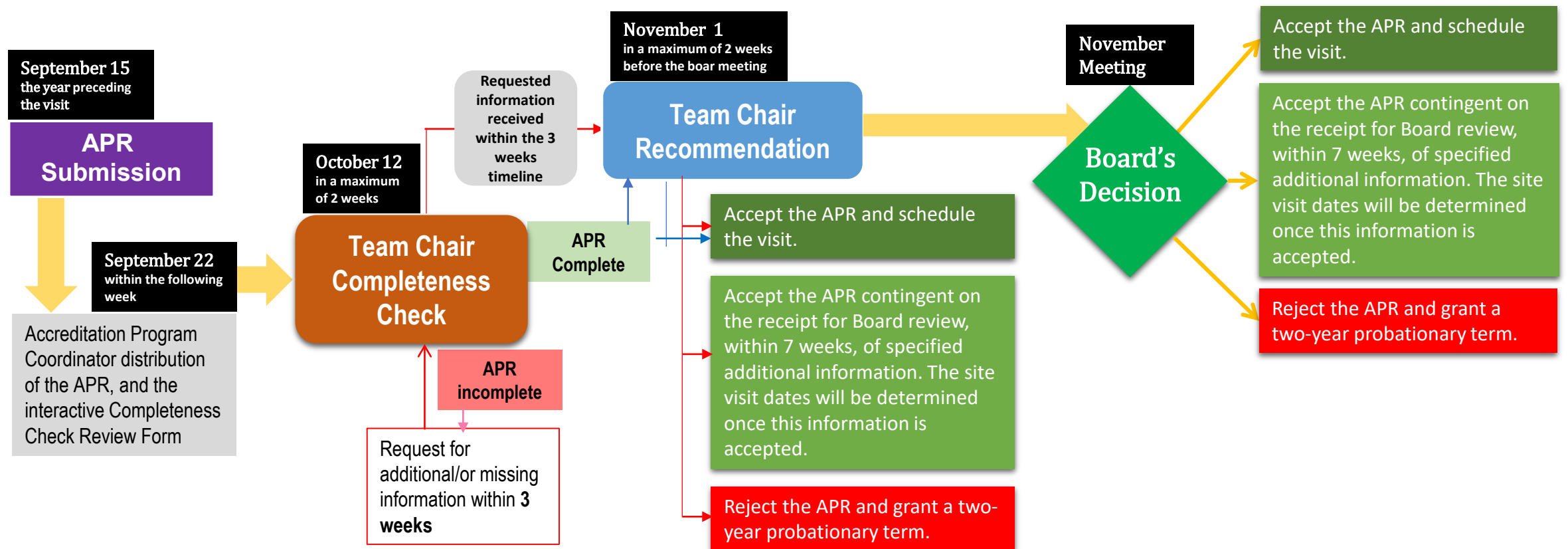


ACCREDITATION VISIT PREPARATION

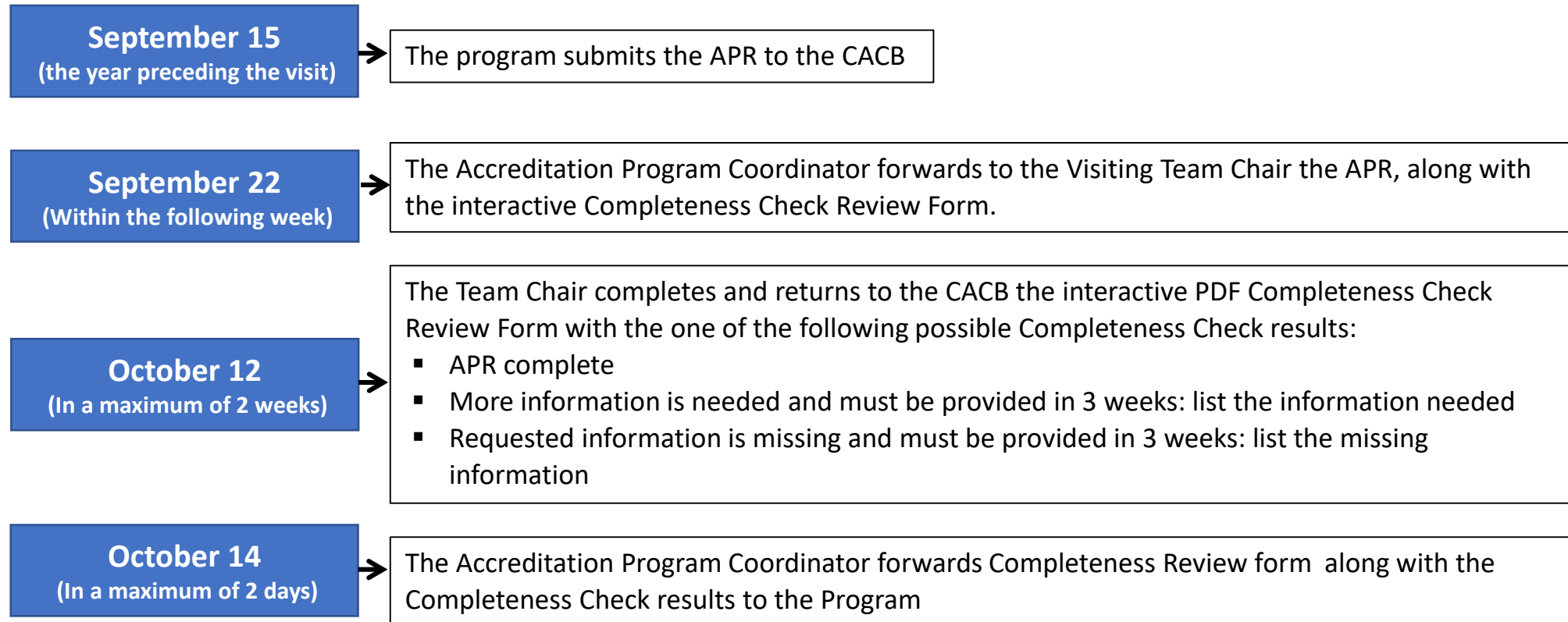
**TEAM CHAIR'S APR
COMPLETENESS CHECK REVIEW
AND RECOMMENDATIONS**

APR COMPLETENESS CHECK AND TIMELINE

APR COMPLETENESS CHECK AND TIMELINE



Completeness Check Review and Timeline



Completeness Check Review and Timeline



CANADIAN ARCHITECTURAL
CERTIFICATION BOARD
CONSEIL CANADIEN DE
CERTIFICATION EN ARCHITECTURE

ARCHITECTURE PROGRAM REPORT (APR) COMPLETENESS CHECK REVIEW FORM

The purpose of this review is to determine the completeness and clarity of the APR, and to discern the complexity of the Program's structure. The review is not meant to assess the quality of the Program. (Section I)

A copy of the completeness check result (Section II) is forwarded to the Program.

UNIVERSITY:

PROGRAM: Master of Architecture (M. Arch)

ACCREDITATION CYCLE:

VISITING TEAM CHAIR:

APR Review Form_

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I. COMPLETENESS AND CLARITY OF THE ACCREDITATION REPORT (Stage A)

IS THE REQUESTED INFORMATION PROVIDED ?	Yes	Yes, but more info needed	No information needed
1. INTRODUCTION TO THE PROGRAM			
1.1 Program Identity and Mission: the APR must:			
- include a summary of the program's identity, uniqueness, strengths and challenges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- include the Program's current mission statement, the date of its adoption or revision, and the date of its endorsement by the institution (if such statement and objectives do not exist, the program's plans for completing one must be outlined).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- demonstrate that the Program benefits from and contributes to its institutional context, including the Program's academic and professional standards for both faculty and students; the interaction between the Program and other programs in the institution; contributions by the students, faculty, and administrators to the governance as well as the intellectual and social life of the institution; and contributions of the institution to the Program in terms of intellectual and personal resources.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Program Action Plan and Objectives: the APR must include:			
- the program's action plan and objectives developed in accordance with institutional norms	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- the Program's measures of success and a time line for executing the plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. PROGRESS SINCE THE PREVIOUS SITE VISIT: the APR must include:			
- the Program's summary of its responses to the previous team's findings (VTR) as documented in the Annual Reports (AR). This summary must address the conditions identified as "not met," as well as the "causes of concern." It may also address the conditions identified as "met" or it may address "team comments."	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. COMPLIANCE WITH THE CONDITIONS FOR ACCREDITATION			
3.1 Program Self-Assessment: the APR must include:			
- a description of the Program's self-assessment process	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- the faculty, student, and alumni assessments of the Program's overall curriculum and learning context. Feedback may be obtained through surveys and focus groups, but individual course evaluations are not deemed sufficient to provide insight into the Program's substantive focus and pedagogy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Public Information The program must provide clear, complete, and accurate information to the public by including in its academic calendar and promotional literature the exact language found in Appendix A-1. The APR must include:			
- the program description as it appears in university academic calendar or any other institutionally authorized printed or digital materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- evidence that all faculty and incoming students have been provided with a printed or digital copy of the most up to date Guide to Student Performance Criteria.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACR-A Review Form_V. Sep. 2023

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II- COMPLETENESS CHECK RESULT: APR complete

APR complete
More information is needed and must be provided in 3 weeks
Requested information is missing and must be provided in 3 weeks

Team Chair:

Signature:

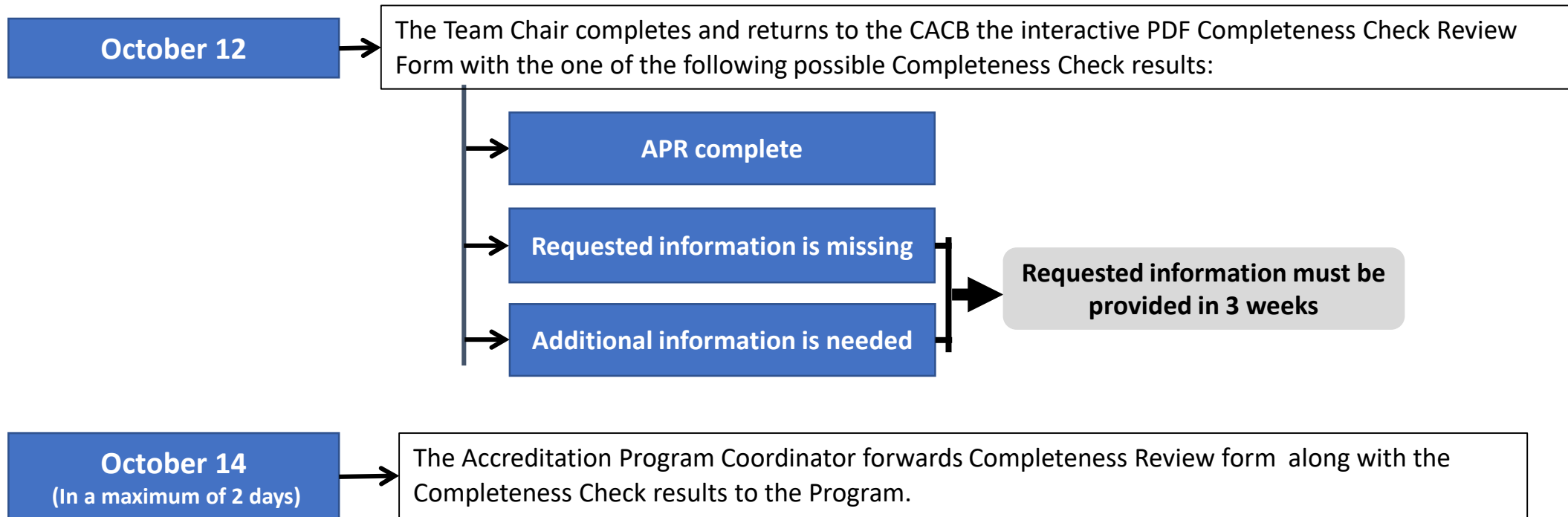
Date:

APR Review Form_

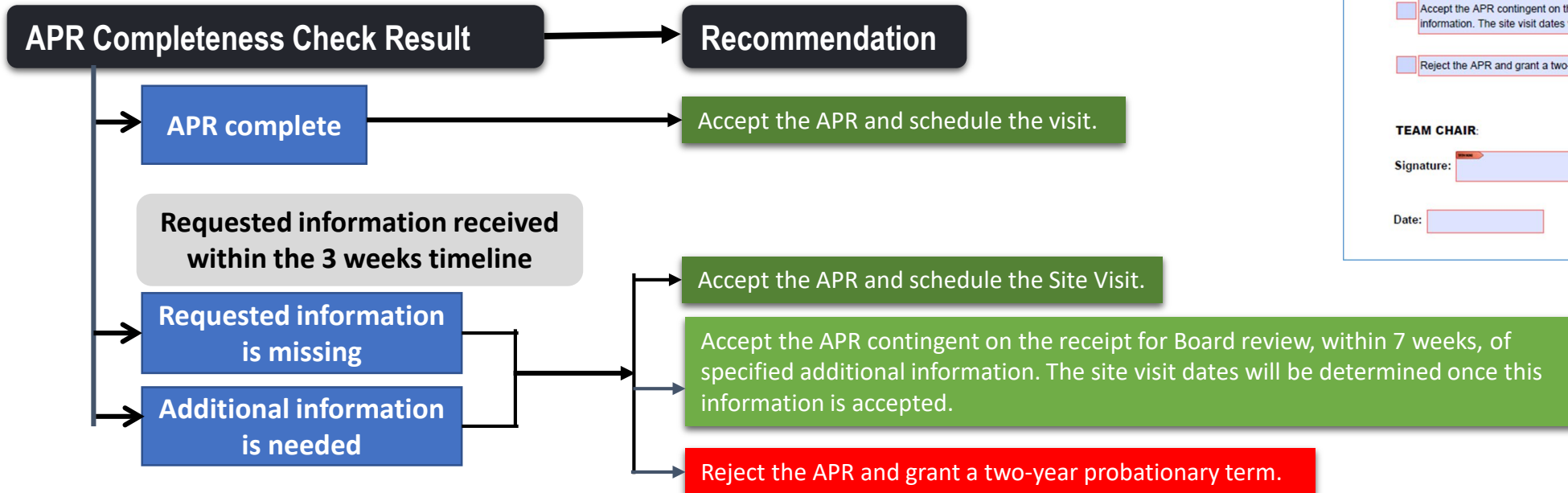
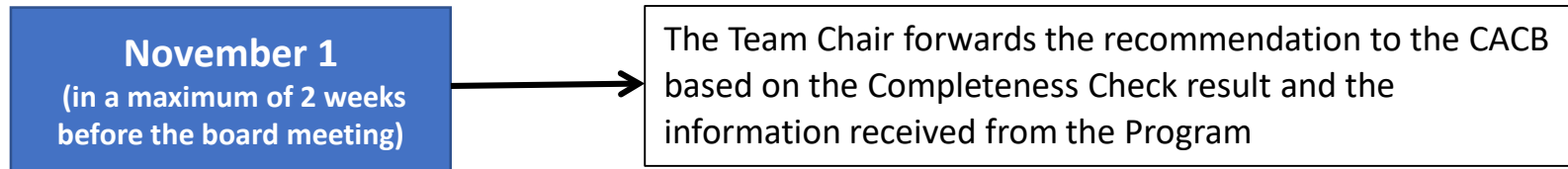
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Completeness Check Review and Timeline

APR Completeness Check Result



Recommendation to the Board



CACB
CCCA
CANADIAN ARCHITECTURAL CERTIFICATION BOARD
CONSEIL CANADIEN DE CERTIFICATION EN ARCHITECTURE

ARCHITECTURE PROGRAM REPORT (APR) TEAM CHAIR'S RECOMMENDATION TO THE BOARD

UNIVERSITY:

PROGRAM: Master of Architecture (M. Arch)

ACCREDITATION CYCLE:

APR Completeness Check Result:

More, or Missing Information expected date (Up to 3 weeks)

TEAM CHAIR'S RECOMMENDATION

☐ Accept the APR and schedule the Site Visit.

☐ Accept the APR contingent on the receipt for Board review, within 7 weeks, of specified additional information. The site visit dates will be determined once this information is accepted.

☐ Reject the APR and grant a two-year probationary term.

TEAM CHAIR:

Signature:

Date: